

## SUBCHAPTER C—CONTRACTING METHODS AND CONTRACT TYPES

### PART 13—SIMPLIFIED ACQUISITION PROCEDURES

- Sec.
- 13.000 Scope of part.
  - 13.001 Definitions.
  - 13.002 Purpose.
  - 13.003 Policy.
  - 13.004 Legal effect of quotations.
  - 13.005 Federal Acquisition Streamlining Act of 1994 list of inapplicable laws.
  - 13.006 Inapplicable provisions and clauses.

#### Subpart 13.1—Procedures

- 13.101 General.
- 13.102 Source list.
- 13.103 Use of standing price quotations.
- 13.104 Promoting competition.
- 13.105 Synopsis and posting requirements.
- 13.106 Soliciting competition, evaluation of quotations or offers, award and documentation.
  - 13.106-1 Soliciting competition.
  - 13.106-2 Evaluation of quotations or offers.
  - 13.106-3 Award and documentation.

#### Subpart 13.2—Actions at or Below the Micro-Purchase Threshold

- 13.201 General.
- 13.202 Purchase guidelines.

#### Subpart 13.3—Simplified Acquisition Methods

- 13.301 Governmentwide commercial purchase card.
- 13.302 Purchase orders.
  - 13.302-1 General.
  - 13.302-2 Unpriced purchase orders.
  - 13.302-3 Obtaining contractor acceptance and modifying purchase orders.
  - 13.302-4 Termination or cancellation of purchase orders.
  - 13.302-5 Clauses.
- 13.303 Blanket purchase agreements (BPAs).
  - 13.303-1 General.
  - 13.303-2 Establishment of BPAs.
  - 13.303-3 Preparation of BPAs.
  - 13.303-4 Clauses.
  - 13.303-5 Purchases under BPAs.
  - 13.303-6 Review procedures.
  - 13.303-7 Completion of BPAs.
  - 13.303-8 Optional clause.
- 13.304 [Reserved]
- 13.305 Imprest funds and third party drafts.
  - 13.305-1 General.
  - 13.305-2 Agency responsibilities.
  - 13.305-3 Conditions for use.
  - 13.305-4 Procedures.

- 13.306 SF 44, Purchase Order—Invoice—Voucher.
- 13.307 Forms.

#### Subpart 13.4—Fast Payment Procedure

- 13.401 General.
- 13.402 Conditions for use.
- 13.403 Preparation and execution of orders.
- 13.404 Contract clause.

#### Subpart 13.5—Test Program for Certain Commercial Items

- 13.500 General.
- 13.501 Special documentation requirements.

AUTHORITY: 40 U.S.C. 121(c); 10 U.S.C. chapter 137; and 42 U.S.C. 2473(c).

SOURCE: 62 FR 64917, Dec. 9, 1997, unless otherwise noted.

#### 13.000 Scope of part.

This part prescribes policies and procedures for the acquisition of supplies and services, including construction, research and development, and commercial items, the aggregate amount of which does not exceed the simplified acquisition threshold (see 2.101). Subpart 13.5 provides special authority for acquisitions of commercial items exceeding the simplified acquisition threshold but not exceeding \$6.5 million (\$12 million for acquisitions as described in 13.500(e)), including options. See part 12 for policies applicable to the acquisition of commercial items exceeding the micro-purchase threshold. See 36.602-5 for simplified procedures to be used when acquiring architect-engineer services.

[62 FR 64917, Dec. 9, 1997, as amended at 69 FR 8313, Feb. 23, 2004; 69 FR 76351, Dec. 20, 2004; 71 FR 57366, Sept. 28, 2006; 75 FR 53132, Aug. 30, 2010]

#### 13.001 Definitions.

As used in this part—

*Authorized individual* means a person who has been granted authority, in accordance with agency procedures, to acquire supplies and services in accordance with this part.

*Governmentwide commercial purchase card* means a purchase card, similar in nature to a commercial credit card,